



Dear Tree House Family,

We are excited to announce the formation of a search committee for the Head of School of the Tree House. The Tree House mission is to provide the most enriching and loving Christian environment in a Montessori experience for our children and the community we serve. In doing so, we must ensure we have taken adequate measure to formalize our Head of School position.

The search committee consists of:

- The Rev. Richard Gillespie Proctor - Christ the King (CTK) Rector
- Dale Dalbey - Tree House Board Chair and former Vestry Sr. Warden
- Kavanaugh Tucker - Tree House Vice Chair, Search Committee Chair, parent and CTK member
- Geoffrey Butler - CTK member and forty-six years independent school experience
- Gail Smith - Former Tree House Board Chair and CTK member
- Mimi Gavigan - Tree House Board Secretary,
- Ali Weil - Tree House Board Member, Might Oaks Parent Organization Chair, parent, and CTK member
- Lyn Smith - Vestry Representative, former Tree House Board member, former Christian Education CTK, and parent
- Laura Hayden - Lead Teacher, and Tree House Board Faculty Representative

At the beginning of February, we will formally begin accepting applications. The Head of School of The Tree House job description will be promoted within the American Montessori Society, National Association of Episcopal Schools, local and regional recruiting platforms, social media and local community efforts. The Head of School's job description will also be posted on the Tree House website.

Applications should be submitted by March 16 to search@christthekingfl.org. Initial interviews will be conducted throughout March and April. Final interview and school visits will be coordinated by early May. It is our goal to have The Director hired prior to the end of the school year with a formal announcement made in early June.

During our final interview period we intend to coordinate opportunities to meet with Mighty Oaks Parent committee, currently faculty, vestry and parishioners.

All qualified candidates are encouraged to submit a resume and cover letter to search@christthekingfl.org. In addition, the committee will be monitoring this email for questions, comments or feedback from our community. Finally, we intend to provide periodic monthly communication for updates and status in our Head of School search.

Regards,

The Rev. Richard Gillespie Proctor
Dale Dalbey

J. Kavanaugh Tucker
Geoffrey Butler